



## YouthBuild VISTA: Alumni Engagement/Diversity, Equity, & Inclusion

*Mile High Youth Corps helps youth make a difference in themselves and their community through meaningful service opportunities and educational experiences.*

**Position Overview:** The YouthBuild VISTA supports the work of the Mile High Youth Corps YouthBuild Program through the development of alumni engagement strategies and supporting implementation of MHYC's diversity, equity, and inclusion initiatives.

**Reports to:** Program Coordinator: Equity and Leadership

### **Areas of Responsibility:**

#### **Alumni Engagement**

- Create and enhance opportunities for Corpsmember & alumni leadership and engagement.
- Develop a strategy to support alumni in "life after YouthBuild", post-program.
- Develop, coordinate, and implement a Martin Luther King Day service project

#### **Diversity, Equity, & Inclusion**

- Coordinate with the Program Coordinator: Equity & Leadership to develop and implement organizational initiatives, objectives, and strategies related to the advancement of racial equity and inclusion.

### **Qualifications**

**Education:** High School Diploma or equivalency required.

*MHYC is committed to hiring candidates with unique backgrounds and perspectives. If you are interested in this job but are concerned that you do not meet all of the requirements or possess all of the necessary skills, or that prior convictions or your background might disqualify you, we encourage you to submit an application anyway.*

### **Requirements:**

- Belief in and strong support of Mile High Youth Corps' mission, vision, and values
- Ability to complete tasks in a detailed and timely manner
- Must be eligible to legally work in the United States, which will be confirmed using the Federal E-Verify system
- Ability to pass a pre-employment background check, including an FBI Background Check, which includes fingerprinting
- Ability to work well with people from diverse backgrounds
- Technologically proficient, including experience with computer and data management programs (MS Word, MS Excel, Access, etc.). Experience with database systems preferred
- Ability to work well independently and in a team
- Pre-employment drug screen may be required

### *Hours, Compensation, and Benefits*

- This is a one-year, 12 month, full-time AmeriCorps VISTA position (subject to VISTA restrictions) that pays an annual living stipend of \$17,541.16, equating to approximately \$674.66 bi-weekly before taxes.
- Week day office hours are typically 8:00 am to 4:30 pm, Monday through Thursday and 8 am to 4 pm on Fridays.
- **\$6,195 Ed Award or \$1,800 stipend upon completion**
- Optional enrollment in the AmeriCorps VISTA Healthcare Allowance program.
- 10 sick days and 10 vacation days
- Opportunities for professional development training throughout the year
- Relocation allowance of \$750 plus 40 cents per mile provided by the Corporation
- Child care allowance provided by the Corporation

**To Apply:** Submit cover letter and resume, to [staffjobs@mhyc.net](mailto:staffjobs@mhyc.net) and put “YouthBuild VISTA” in the subject line. Or you may apply at the following Americorps link: [YouthBuild VISTA Denver, CO](#)

Learn more about becoming an [AmeriCorps VISTA](#).

No phone calls please. For more information on MHYC, go to [www.milehighyouthcorps.org](http://www.milehighyouthcorps.org).

*Mile High Youth Corps (MHYC) is an Equal Opportunity Employer. MHYC is committed to diversity in principle and practice, both in the community at large and within the organization. We are, therefore, committed to having our internal operations and employment practices administered on a non-discriminating basis inclusive of, but not limited to, race, religion, color, socio-economic status, gender, age, sexual orientation, military or veteran status, physical or mental disability, marital status, or national origin. Every effort shall be made to grant reasonable accommodation for qualified people with disabilities to participate in this AmeriCorps program.*