MILE HIGH YOUTH CORPS

Mile High Youth Corps helps youth make a difference in themselves and their community through meaningful service opportunities and educational experiences.

YouthBuild Crew Leader

Position Overview: YouthBuild champions opportunity youth who aspire to improve their lives and communities by building the skills and resources to reach their full potential. Through hundreds of YouthBuild programs in the United States and around the globe, these young people pursue their education, prepare for future careers, and grow into community leaders – building brighter futures for themselves and their neighborhoods. The YouthBuild Crew Leader at Mile High Youth Corps (MHYC) oversees a crew of 10-22 young people ages 18-24 during their work-based learning activities in the construction industry. Responsible for maintaining safe worksite practices, providing direct instruction and work-based learning supervision, maintaining cohesive program implementation, and providing training and leadership development opportunities. The YouthBuild Crew Leader works closely with project partners to assist in project completion and maximize training opportunities for Corpsmembers. This position is partially funded by AmeriCorps, and works directly with Corpsmembers enrolled in an AmeriCorps program.

Reports to: Program Manager: YouthBuild

Responsibilities:
- Provide daily supervision to a crew of young adults engaged in work-based learning activities with community partners, distributing work to ensure quality learning opportunities
- Serve as liaison and on-site contact for project partners; oversee quality project completion
- Support Corpsmembers during industry-recognized certificate training classes and activities; reinforce skills on the project-site
- Provide consistent and ongoing feedback, formal and informal, to all Corpsmembers
- Promote a solution-focused youth development environment in which Corpsmembers have the opportunity to develop new skills
- Serve as YouthBuild crew Safety Officer, ensuring Corpsmembers follow proper safety procedures and protocols, including MHYC and OSHA standards; promote an open and safe space for Corpsmembers to share near misses, injuries, or illnesses to build a positive safety culture
- Maintain thorough Corpsmember records throughout the length of the program, including, but not limited to tracking programmatic activities, trainings, skills learned, project accomplishments, daily attendance, and time records
- Support YouthBuild team efforts to lead Corpsmembers towards achieving program goals, including high-quality project completion, certificate and diploma attainment, post-program placement, and positive Corpsmember member experiences
- Engage in and supervise Corpsmember secondary service projects in the community
- Assist with recruiting, interviewing, and hiring Corpsmembers

> *Mile High Youth Corps is committed to hiring candidates with unique backgrounds and perspectives. If you are interested in this position but are concerned that you do not meet all of the requirements or possess all of the necessary skills, or that prior convictions or your background might disqualify you, we encourage you to submit an application anyway.*

Qualifications

<u>Education</u>:
- High School diploma or equivalent

<u>Required Qualifications</u>:
- 1-2 years team leadership and/or supervisory experience with MHYC's core population of young adults ages 18-24 years old
- Demonstrated commitment to diversity, equity, and inclusion
- Able to legally work in the United States, which will be verified via the federal E-Verify program on the first day of employment
- Pre-employment background check required, including a FBI Background Check, which includes fingerprinting. This position has recurring access to vulnerable populations.
- Pre-employment drug screen required
- Valid driver's license with insurable motor vehicle record (MVR)

<u>Desired Qualifications:</u>
- Experience with trauma-informed care practices
- Experience with social, racial, economic, and/or restorative justice activities or programming
- Positive Youth Development (PYD), youth corps and/or AmeriCorps knowledge/experience
- Spanish/English Proficiency

Hours & Compensation
- This is a full-time, salaried position (exempt/regular). Salary range is $16.50-$19.72/hour dependent upon experience.
- Medical, dental, vision and life benefits are available on the 1st of the month after working 60 days. Mile High Youth Corps also offers a Section 403(b) Retirement Plan.
- Hours are arranged upon hire, and will vary between Monday-Friday 7:30am-4:30pm
- Occasional evening and weekend hours may be required for Corps related functions

To Apply
Candidates are asked to provide a resume and a cover letter including pertinent personal and/or professional experience. Resumes without cover letters will not be considered. ***In the absence of specific work-related experience, applicants are encouraged to describe personal experience that pertains to position requirements in their cover letter.*** Send resume and cover letter to: staffjobs@mhyc.net (include the position title in the email subject line). If you have questions about the position, please email: staffjobs@mhyc.net.

Mile High Youth Corps is committed to diversity in principle and practice, both in the community at large and within the organization. We are, therefore, committed to having our internal operations and employment practices administered on a non-discriminating basis inclusive of, but not limited to, race, religion, color, socio-economic status, gender, age, sexual orientation, military or veteran status, physical or mental disability, marital status, or national origin. Every effort shall be made to grant reasonable accommodation for qualified people with disabilities to participate in this AmeriCorps program.

More information can be found at www.milehighyouthcorps.org and youthbuild.org