

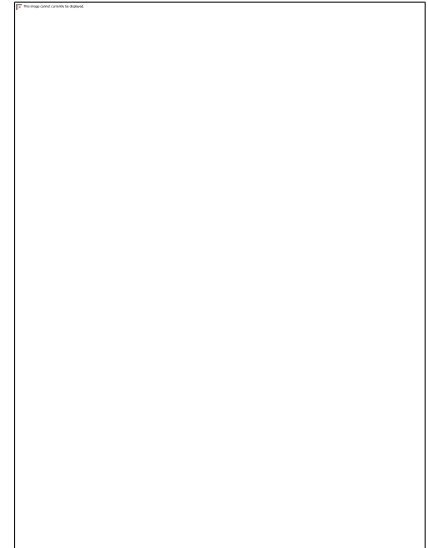


# Energy and Water Crew Leader: Program & Client Support



### Position Overview:

Energy and Water Conservation Crew Leader: Program and Client Support will serve in a leadership Corpsmember position within the Energy and Water Conservation program. The Crew Leader will assist with project and program coordination and help to research, develop, and lead programmatic educational activities over their 11 month AmeriCorps enrollment. The Crew leader will serve closely with the Program Coordinator and Education Specialist to provide high-quality career readiness activities to enrolled Corpsmembers. They will assist in organizing and leading site visits and service based learning activities, coordinate guest speaker events and connect Corpsmembers with opportunities to explore jobs in "green" industries. The Crew Leader will assist with outreach efforts for energy and water service enrollment and Corpsmember recruitment.



This position requires an individual who is a skilled problem solver, experienced leader and positive role model. A Crew Leader must possess a strong work ethic, promote high quality performance in their crew and have a desire to devote themselves to field-based youth development.

**\*Denver Residents are strongly encouraged to apply\***

Reports to: Associate Director

### You EARN:

- **Biweekly stipend:** Earn a living stipend of \$1,200 and \$100 housing allowance (pre-tax) every two weeks.
- **AmeriCorps Education Award:** Earn a scholarship of \$6,495 upon successful completion of a 1700-hour term of service. This award can be used to pay future tuition, training costs, and payback of qualifying student loans. Individuals have 7 years to use the education award.
- **Timeline:** This is a temporary position with enrollment beginning in January for a 1700 hour term (11 month commitment).
- **Industry Recognized Certifications Available:** OSHA 10, First Aid/CPR, Building Science Principles, Roots of Success. Build your resume and experience for employment within green industries.
- **Student Loan Forbearance:** Possible through the National Service Trust on qualifying federal government student loans.
- **Health Insurance:** May be eligible for health insurance the 1<sup>st</sup> of the month after serving at MHYC for sixty days. Member will have a share of health the monthly insurance premium.

CL Total Compensation		
	Bi-Weekly	Total-1700 hrs
Housing	\$100.00	\$2,400.00
Stipend	\$1,200.00	\$28,800.00
Ed. Award		\$6,495.00
<b>Total Compensation</b>		<b>\$37,695.00</b>

**Position Dates:** January 9, 2023 – December 15, 2023

**Schedule:** Monday – Thursday 8:00-4:30p, Friday – 8:00-4:00p

**Location:** This position will report to 953 Decatur St, Denver, CO, 80204 and travel to service sites as needed using MHYC vehicles

### Duties and Responsibilities:

#### Program Support

- Assists in the development of training and education activities, facilitates educational activities, career readiness trainings, and orientations for new crews.

- Promotes a positive service environment and helps boost morale. Provides consistent, ongoing informal feedback to all Corpsmembers and implements Corpsmembers feedback on training and service activities.
- Participates in overall program planning and provides suggestions for improvement.
- Provides support to Corpsmembers in the development of technical and leadership skills, assists with certification coursework and helps other Corpsmembers to achieve career certifications
- Assists with recruitment of future Corpsmembers

#### **Outreach Support**

- Collaborates with Education Specialist and Associate Director on service outreach by assisting in the design of marketing plans, attending outreach events for both energy and water services and Corpsmember recruitment.
- Helps to build and maintain program partnerships

#### **Project Support**

- Helps to organize weekly schedules; provide field support for Corpsmembers
- Supports in fielding incoming calls from clients and Corpsmembers, assist the Project coordinator to address customer service questions and technical questions from Corpsmembers.
- Leads crews while at service sites, Multi Families, and during in home installations
- Install in-home energy and water saving measures (low-flow toilets, kitchen aerators, bathroom aerators, programmable thermostats, and LED light bulbs) and educate the community about the importance of energy and water conservation.

*MHYC is committed to hiring candidates with unique backgrounds and perspectives. If you are interested in this position but are concerned that you do not meet all of the requirements or possess all of the necessary skills, or that prior convictions or your background might disqualify you, we encourage you to submit an application anyway.*

#### **Qualifications:**

- Between 21-24 years old. Must be eligible for enrollment in AmeriCorps as a US Citizen, National, or Lawful Permanent Resident. Documentation will be required on the first day.
- High School Diploma or GED required.
- English proficiency; bi-lingual, Spanish speaking applicants strongly encouraged to apply.
- Capable of participating in physical labor including but not limited to: ability to lift 50 lbs., able to conduct repetitive hand and arm motions, and able to maneuver in tight spaces, including bending and kneeling. Reasonable accommodations will be made in compliance with the Americans with Disabilities Act.
- Desire and ability to engage with people from different backgrounds and demographics.
- Demonstrate commitment to serving with your team, communication and problem solving.
- Preferred- 1 term of service completed as an AmeriCorps member

#### **Requirements:**

- This program requires Crew Leaders to be program drivers; driver eligibility requirements: minimum 21 years old, valid driver's license, and insurable DMV record.
- MHYC has a COVID-19 vaccination requirement. Individuals must submit proof of full vaccination, partial vaccination, or submit their medical or religious COVID-19 vaccination exemption request by their first day. Please reach out to MHYC staff for exemption forms or more information.
- This position has recurring access to vulnerable populations and therefore must complete a pre-service background check including fingerprinting.
- Must not engage in any prohibited activities listed in the AmeriCorps member service agreement and must adhere to rules and regulations specified in the MHYC handbook.

#### **To Apply:**

Visit our website at [www.milehighyouthcorps.org](http://www.milehighyouthcorps.org) and click "Apply Now". Or visit us in person at **1801 Federal Blvd, Denver, CO 80204**. Questions? Email [youthjobs@mhyc.net](mailto:youthjobs@mhyc.net) or call 303-433-1206 x 221

*Mile High Youth Corps is committed to diversity in principle and practice, both in the community at large and within the organization. We are, therefore, committed to having our internal operations and employment practices administered on a non-discriminating basis inclusive of, but not limited to, race, religion, color, socio-economic status, gender, age, sexual orientation, military or veteran status, physical or mental disability, marital status, or national origin. Every effort shall be made to grant reasonable accommodation for qualified people with disabilities to participate in this AmeriCorps program.*