



Field Coordinator: Safety & Training

Mile High Youth Corps helps youth make a difference in themselves and in their communities through meaningful service opportunities and educational experiences.

Position Overview: Mile High Youth Corps (MHYC) offers a leading compensation package including generous paid time off; comprehensive insurance coverage including health, dental, vision and life; 403b retirement; mental health and wellness support; professional development; hybrid work options; and a modified work schedule of 72 hours over 2 weeks (ex. one Friday every 2 weeks off).

The Field Coordinator: Safety and Training plays a central role in preparing staff and Corpsmembers (CMs) at MHYC's Denver, Southern Front Range and Eastern Plains regions for safe, effective, and meaningful Land Conservation Program field experiences. This Denver-based position designs and delivers training, oversees safety and risk management systems, supports field-based operations, and cultivates a culture of learning and risk awareness. This position ensures that all field staff and CMs have the knowledge, skills, and confidence to work safely while completing conservation projects that benefit public lands and local communities.

Reports to: Director: Land Conservation

Hours & Compensation

This is a fulltime, 72 hours over 2 weeks, non-exempt position with a starting pay rate of \$23.50-\$25.65/hour dependent on experience. Paid time off eligibility begins immediately upon hire. Medical, dental, vision, disability and life benefits are available on the 1st of the month after working 30 days. Some evenings and weekend hours are required for Corps related functions. This position requires weekly to monthly travel to regional offices in Colorado Springs and La Junta. This is a termed position starting on May 11 and ending on December 18, 2026, with the possibility for extension contingent on funding.

The position will be posted through April 20, 2026 (or until filled)

Areas of Responsibility

Training Development & Delivery

- Design, schedule, and facilitate training for CMs, crew leaders, and staff
- Lead instruction in topics such as land conservation tool and equipment use, risk management, emergency response, leadership, teamwork, and communication
- Support Operations Manager in driver and trailer training
- Develop training materials, manuals, and hands-on learning activities
- Coordinate training with third-party providers (e.g., first aid/CPR, Defensive Driving, etc.)
- Evaluate training effectiveness and adjust curriculum based on feedback and field observations

Safety Management & Compliance

- Maintain and update the Land Conservation program Safety Management Plan (SMP); collaborate with other MHYC program teams in development of program-specific SMPs
- Coordinate and facilitate MHYC Risk Management Committee meetings
- Conduct regular safety audits of project sites, vehicles, tools, and equipment
- Ensure compliance with federal, state, and partner-agency safety standards



- Track incidents, near misses, and safety concerns; lead follow-up investigations and corrective actions
- Oversee first-aid kit inventory, PPE distribution, and equipment readiness

Field Support & Mentorship

- Provide on-site coaching to crew leaders and CMs
- Support field staff and crews during project start-ups, high-risk tasks, and new project types
- Model positive youth development practices and trauma-informed approaches
- Support Program Coordinators with conflict resolution, behavior management, and team dynamics

Emergency Preparedness & Response

- Develop and maintain emergency action plans for all program areas
- Coordinate MHYC Duty Officer training and scheduling
- Train staff in MHYC critical incident and emergency communication protocols and evacuation procedures
- Serve as part of the on-call response team for field incidents
- Coordinate with land-management partners and emergency services as needed

Collaboration & Communication

- Work closely with program managers, project partners, and crew leaders to ensure alignment between training, safety expectations, and project goals.
- Participate in staff meetings, partner briefings, and seasonal orientations.
- Maintain clear documentation of training records, certifications, and safety reports.

Organization Support:

- Promote agency mission and values in all activities.
- Submit information for program reports and other organization reports as needed
- Attend and participate in staff and community meetings and retreats
- Serve on internal advisory and working teams
- Other duties as assigned

Mile High Youth Corps is committed to hiring candidates with unique backgrounds and perspectives. If you are interested in this position but are concerned that you do not meet all of the requirements or possess all of the necessary skills, or that prior convictions or your background might disqualify you, we encourage you to submit an application anyway.

Qualifications

Experience: Two or more years of experience in conservation corps, natural resources, wildland firefighting, outdoor education or related field; one or more years of designated field-based risk management experience.

Education: Post-secondary degree or certificate

Requirements:

- Desire to further Mile High Youth Corps' mission, vision and values
- Proven ability to foster a welcoming, safe and supportive environment for people of varied backgrounds
- Demonstrated ability to teach and mentor young adults
- Strong understanding of risk management in outdoor, field-based programs
- Experience with safety procedures and operation of hand tools (e.g., shovel, Pulaski, hand saws, etc.), power tools (e.g., chainsaws, power drills, etc.), motorized equipment (e.g., wood-chipper, powered wheelbarrow, etc.)



- Ability to conduct physically demanding work in varied weather and terrain
- Current WFA or WFR certification (or ability to obtain)
- Excellent communication, facilitation and organizational skills
- Ability to lift 50 lbs., spend 8 hours a day outdoors and hike 2 miles with a daypack and hand tools
- At least 21-years-old with valid driver's license with insurable motor vehicle record (MVR)
- Ability to legally work in the United States, which will be verified through the federal E-verify system
- Pre-service background check required, which includes fingerprinting

Preferred:

- Prior experience as a crew leader, field instructor, and/or safety officer
- Youth corps/AmeriCorps experience
- Spanish:English proficiency

To Apply:

Candidates are asked to provide a resume including pertinent personal and/or professional experience. ***In the absence of specific work-related experience, applicants are encouraged to describe personal experience that pertains to position requirements in a cover letter.*** Send resume and cover letter to: staffjobs@mhyc.net (include "Field Coordinator: Safety & Training" in the email subject line). If you have questions about the position, please email: staffjobs@mhyc.net.

Mile High Youth Corps is committed to diversity in principle and practice, both in the community at large and within the organization. We are, therefore, committed to having our internal operations and employment practices administered on a non-discriminating basis inclusive of, but not limited to, race, color, hairstyle (hair texture, hair type, or a protective hairstyle that is commonly or historically associated with race), sex (including pregnancy, childbirth or related medical conditions, and breast feeding) or gender, age, religion (including, but not limited to, religious dress and grooming practices), pregnancy, color, creed, citizenship, national origin or ancestry, ethnicity, mental or physical disability, medical condition, veteran status, military or veteran status, family care or leave status, familial status, marital status, sexual orientation, sexual and reproductive health decisions, gender identity, genetic information or any other characteristic protected by law or any other consideration made unlawful by federal, state or local laws (together, these are referred to as "Protected Characteristics"), including Title VI of the Civil Rights Act of 1964, as amended. Every effort shall be made to grant reasonable accommodation for qualified people with disabilities to participate in this AmeriCorps program.

More information can be found at www.milehighyouthcorps.org